

RAPID VALLEY SANITARY DISTRICT  
BOARD OF TRUSTEES MEETING  
DECEMBER 11, 2023

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Chairman Andy Fitzgerald called the meeting to order at 7:00 p.m. Present at roll call were Bob Phillips, Jennifer Battles, Diana Nelson, Shirley Haines, Carrie Wheeler, Connie Olson, Eric Krebs and Tim Roth. Also, in attendance were Manager Rusty Schmidt, Engineers Dustin Dale and Casey Skillingstad, Attorney Talbot Wiczorek and District Clerk Sara Bender.

**APPROVAL OF AGENDA:** A motion was made by Jennifer Battles to approve the agenda. The motion was seconded by Connie Olson. Motion carried.

**APPROVAL OF MINUTES:** A motion was made by Diana Nelson to approve the minutes from the November meeting. The motion was seconded by Shirley Haines. Motion carried.

**APPROVAL OF FINANCE REPORT:** The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Diana Nelson to approve the Finance Report. Shirley Haines seconded the motion. Motion carried.

**ITEMS FROM THE PUBLIC:** None

**PRESIDENT'S REPORT:**

**1. Public Meeting for Proposed Annexation as Advertised November 21st and 28th:** The Chairman opened the public meeting on the Proposed annexation. The meeting had been noticed as the time and place to for the Rapid Valley Sanitary District – Water Service Board of Trustees to hear any comment from the public to be considered before District recommendation of approval and for resolution of annexation to be submitted for approval to Pennington County Commissioners. The resolution and each legal description were advertised per SDCL. 34-A-5-42 requirements on November 21<sup>st</sup> and 28<sup>th</sup>. There were no members of the public present at the meeting. The Board of Trustees discussed the resolution and asked the District Manager to provide information on the resolution and proposed area. The Board also discussed the annexation process with the District's counsel. A motion was made by Connie Olson to approve the proposed resolution with an amendment striking the words "will hold or" from the 3<sup>rd</sup> paragraph of the resolution with final approval contingent on Pennington County Commission approval of the resolution form and to continue the public meeting to the January board meeting to be held on January 8, 2024. Carrie Wheeler seconded the motion. Motion carried.

**2. Approval of Bids for RVSD Water System Improvements – 2 Million Gallon Storage Reservoir and RVSD Water System Improvements – 12" Water Main:** Bid opening for the 2-million-gallon storage reservoir and 12" water main opened on December 7<sup>th</sup>. There were 2 bidders for the tank, DN Tanks and Preload. Preload had the lowest bid of \$2,870,000. There were 5 bidders for the 12" water main. Site Works Specialists Inc had the lowest bid of \$1,039,248. These bids came in approximately 1.5 million below engineer estimates. AE2S is requesting approval of construction contracts to Siteworks and Preload contingent on SD DANR approval. A motion was made by Connie Olson to approve the construction contracts contingent on SD DANR approval. Diana Nelson seconded the motion. Motion carried.

**3. Drinking Water Surcharge Revenue Bond 2023 Fourth/Fifth Draw Amount:** The fourth draw amount was not submitted by Black Hills Council in time to be paid in November, so the fourth draw request will have two invoices combined for December in the amount of \$282,288.00

## MANAGERS REPORT

**4. Monthly Water Loss and Leak Detection:** Water loss was 22.28% for November with the average daily production of approximately 730,000 gallons per day. There were 2 leaks fixed the past week, one on Ennen and one on Dawn. Production has dropped below 700,000 gallons after those leaks were fixed. The service team will continue to leak detect, focusing on the pressure zone which is showing some higher daily usage. Estimated yearly average water loss is 13%.

## PROJECTS AND FUTURE DEVELOPMENT

**5. Ennen Dr Housing Project:** The Ennen Dr project went before the Rapid City planned unit development committee on December 7<sup>th</sup>. This project will contain 82 tiny homes and 74 regular single-family homes. This project is projected to start within the next 2 to 4 months.

**6. Apple Valley Project Update:** The Apple Valley project went out for bid recently and Iron Horse will be installing the sewer and Dream Construction will be installing the water. Site works is the general contractor. This project will begin in January of 2024.

**7. 2024 Bore Project on Jolly Lane:** Anco Boring requested to get started on this project in 2023. They began the project last week but ran into some rocks boring under the creek and damaged some equipment. They have ordered new bore bits and expect to begin work again within the next week. The 30-foot easement with the landowner had been filed.

## OTHER TOPICS

**8. Update on RVSD Building Construction:** The concrete for this project is complete, to include the foundation and the floor. The second phase of the project will begin in 2024 and should be completed by Spring.

**9. 2024 Scada Project:** DSI came in with the lowest quote at \$77,556.00 and will be the organization updating all our SCADA. The timeline for completion of this project is April of 2024.

**10. Rapid City Public Works Proposed Rate Increase for Water Reclamation:** The City of Rapid City is proposing a rate increase on water reclamation of 12% per year for the next 4 years. This topic will be moved to executive session.

**Miscellaneous Items:**

- SD Rural Water ATC January 9-11 in Pierre, who will be attending?
- 2024 Insurance Binder attached.
- Customer Contact Services new after-hours answering services.

**Executive Session:** The trustees entered executive session at 7:40 pm to discuss contract agreements. The board came out of executive session at 8:37 pm

There being no further business, the meeting was adjourned.

Respectfully Submitted,  
Sara Bender  
Office Manager