

RAPID VALLEY SANITARY DISTRICT  
BOARD OF TRUSTEES MEETING  
JANUARY 9, 2023

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Chairman Andy Fitzgerald called the meeting to order at 7:00 p.m. Present at roll call were Jennifer Battles, Diana Nelson, Rick Hensley, Bob Phillips, Connie Olson, and Carrie Wheeler. Also, in attendance were Manager Rusty Schmidt, Engineer Dustin Dale, and District Clerk Sara Bender.

**APPROVAL OF AGENDA:** A motion was made by Diana Nelson to approve the agenda. The motion was seconded by Bob Phillips. Motion carried.

**APPROVAL OF MINUTES:** A motion was made by Rick Hensley to approve the minutes from the December meeting. The motion was seconded by Diana Nelson. Motion carried.

**APPROVAL OF FINANCE REPORT:** The financial reports were distributed to the Trustees for their review prior to the meeting. A motion was made by Connie Olson to approve the Finance Report. Carrie Wheeler seconded the motion. Motion carried.

**ITEMS FROM THE PUBLIC:** Eric Krebs was in attendance for the trustee appointment

**PRESIDENT'S REPORT:**

**1. Amend Sewer Use Ordinance 14-2 Attachment A:** Attachment A of the Sewer Use Ordinance 14-2 needs to be amended to be consistent with the 2023 rate structure. Under Attachment A of the Sewer Use Ordinance states that the minimum rate shall include the first 1,000 gallons. This needs to be removed to be consistent with the approved 2023 rate structure which no longer includes the first 1,000 gallons in the minimum charge. A motion was made by Connie Olson to approve the first reading of the change to the Sewer Use Ordinance 14-2 attachment A to remove the wording that states the minimum rate shall include the first 1,000 gallons. The motion was seconded by Bob Phillips, motion carried.

**2. Appointment to Fill Remainder of Trustee Term:** Dwight Peterson, trustee of the District for over 35 years is resigning his position. Dwight will no longer be residing within the District and as per SDCL34A-5-21.1 will no longer be allowed to serve as a sanitary district trustee. The nominating committee, consisting of Andy Fitzgerald, Bob Phillips, Dwight Peterson, and Rick Hensley met on December 22<sup>nd</sup> to interview Mr. Eric Krebs as a potential candidate to fill the position. Mr. Krebs is a graduate of SD School of Mines and has a Mechanical Engineering degree and has lived in the District his entire life, and it is recommended by the Nominating Committee that he be appointed to fill the remaining term for Dwight Peterson. By show of hands the board unanimously approved the appointment of Mr. Krebs.

**MANGERS REPORT**

**3. Monthly Water Loss and Leak Detection:** Line loss for December was 24.3% with an average daily usage of 775,000 gallons. There were several leaks repaired in December, with most being due to frozen service lines and sprinkler systems and mobile homes not properly winterized and insulated. Line loss for 2022 ended the year at 13%, which is just slightly higher than 2021, which was 11%.

**PROJECTS AND FUTURE DEVELOPMENT**

4. **Murphy Ranch Phase 10A and 10B Project:** Siteworks is currently working on the storm sewer for phase 10A, with work on phase 10B expected to begin around February

5. **Cottonwood Water Main Extension:** SDDANR reached out for an update on the progress of the water main install at Cottonwood Trailer Crt. The developer was contacted for a timeline, and they anticipated getting started sometime in the next couple of months.

6. **Apple Valley Water and Sewer Expansion Project:** This project is projected to begin April of 2023. Delays in the project moving forward have created new challenges due to inflation and changing interest rates. They plan to start with the bores around April or May.

7. **Springfield Extension Project:** The Springfield Extension Project is planned to get services to the empty parcel east of Colvin St. Siteworks installed box culverts in the drainage and we had them expose our mains and protect them with concrete encasements and insulation

8. **Quail Ridge Apartment Complex:** A meeting was held with Jason with Renner Engineering to go over the Quail Ridge infrastructure. Looping of the water main will be required as they are expecting 200+ units. This location is in the same area as the future Safeway.

## OTHER TOPICS

9. **Update of 2023 County Arpa and SD DANR Funded Projects:** Our Bond Council, Davenport and Evans will submit loan documents this month for the Drinking Water Surcharge Revenue Bond series 2023 in the amount of \$1.69 million. We are waiting for an environmental study to be completed which will be reviewed by the State Historic Preservation Office (SHPO). Since most of the project locations have already been disturbed, there should not be much to review. The only location is possibly over the hill on Reservoir Rd going towards Cheyenne Blvd.

10. **Engagement Letter Authorizing Ketel Thorstenson to Complete 2022 Audit:** Annual engagement letter to authorize KT to proceed with our 2022 audit findings, KT will be coming in March to start on the audit. They are predicting May to present the findings to the board. A motion was made by Connie Olson to authorize the engagement letter. Diana Nelson seconded the motion. Motion carried.

### Miscellaneous Items:

- Annual truck maintenance report is included for review
- ATC January 10-12 in Pierre
- Utility recaps for 2022 included in packet

There being no further business, the meeting was adjourned at 7:39 pm.

Respectfully Submitted,  
Sara Bender  
Office Operations Team Lead