

# Green Valley Sanitary District

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Rapid Valley Water Department Meeting Room  
4611 Teak Drive Rapid City, SD 57703

## MONTHLY MEETING MINUTES

December 13, 2023

The monthly meeting of the Green Valley Sanitary District was called to order at 19:01 by President Jason Reitz. Present at the meeting were board members Jason Reitz, Pres., Lorretta Jangula, Sec; Marlin Kelly, VP; Steve Myers, Treas; Scott Mohr, trustee at large, and several Green Valley residents.

A motion was made by Steve, seconded by Scott to approve the November 2023 meeting minutes. No further discussion, motion passed.

Prior to approval of the Treasurer's report, Steve presented the board with detailed information relative to the various checking and savings accounts, concerns about the 2024 budget, and the billing invoice from the bookkeeper.

Scott made a motion, seconded by Marlin for the bookkeeper to review the highlighted areas on the invoice to see if any adjustments are necessary prior to the board's approval. No further discussion, motion passed. Scott then made a motion, seconded by Lorretta to table the bill from Advanced Bookkeeping until we hear back from Jean. No further discussion, motion passed.

Following Steve's presentation, a motion by Marlin and seconded by Scott to approve the treasurer's report. No further discussion. Motion passed.

### Old Business:

**EPA Funding Inquiry**-Pres. Jason reported that EPA had responded to his inquiry regarding funding. Their response was that the Water TA program does not provide funding; only technical assistance, and DANR is already working with us in that capacity and there is nothing more that can provide for us.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at [http://www.ascr.usda.gov/complaint\\_cust.html](http://www.ascr.usda.gov/complaint_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue S.W., Washington, D.C. 20250-9410, By fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov). complete the USDA Program Discrimination Complaint Form (PDF), found online at [http://www.ascr.usda.gov/complaint\\_cust.html](http://www.ascr.usda.gov/complaint_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue S.W., Washington, D.C. 20250-9410, By fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

**PER Cost Analysis**-Bill Lass has been working with Zach, Interstate Engineering and Scott Mohr to obtain better pricing for the PER Cost analysis. With the latest figures, it looks to be in the \$9 mil range rather than the \$14 mil range. When the figures are received from Bill, the board will vote on it and it will be submitted to SD DANR

**RESPEC**-Dion Lowe, engr for RESPEC, has been doing an environmental study on the area wastewater systems, one of which is GVSD. The study should be completed by year end but not available to the public until March of 2024. Pending the outcome of this study, it can possibly and hopefully give us some ammo to go to other funding sources such as FEMA, etc.

### **New Business:**

**Digitalizing the Records**-Steve Myers has worked many hours going through all of the records for GVSD and has scanned all of the history and financial records to date. Thank you, Steve, terrific job!!

**SD Association of Rural Water Systems**-Blaine Eilts, technician for SDARWS made a presentation to the board prior to the 7pm public meeting and again at the 7pm public meeting. His position is to assist entities such as ours in obtaining funding for the project. His job will be to compile the information that we provide which can then be submitted for funding. Marlin made a motion seconded by Lorretta that we accept Blaine's assistance, at no cost to GVSD, to compile the information into a palatable package for submission to various funding sources for the wastewater project. No further discussion, motion carried.

**Request for Verification of USDA Rural Development Debt Form**-Jason has signed and returned to Bill Lass the Verification of USDA Rural Development Debt form that is required when applying for funding.

**Updated Pricing**-Jason secured some updated pricing of materials, etc for the PER, which are significantly lower, which have been submitted to Zach from Interstate Engineering. There is also another pressure pump, Liberty Pumps, which is out there but we have to compare apples to apples to see if it meets the requirements and can do the job that E1 is capable of doing.

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**DANR Funding**-Bill Lass, BH Council, has sent forms for Jason's signature for DANR funding. Scott made a motion, seconded by Lorretta, giving Jason authorization to sign the Debarment Certification and Authorization Resolution, along with signatures on various other forms required for the funding application. No further discussion, motion passed.

**Resignations**-Lorretta made a motion, seconded by Marlin to accept Steve Myer's Resignation to be effective immediately. No further discussion, motion passed.

A motion by Scott, seconded by Lorretta, to accept Marlin Kelly's resignation effective Dec 13, 2023. This leaves the VP position open. Scott Mohr accepted appointment by Pres Jason to fill the VP vacancy on the board. Marlin Kelly made a motion, seconded by Lorretta Jangula to accept the President's appointment, no further discussion, motion passed.

The existing treasurer's position, vacated by Steve Myers, will be absorbed by Pres, Jason and VP, Scott temporarily.

**Public comment:** Questions about grant writers

**President's Message**-Jason wished everyone a Merry Christmas and thanked everyone for their sincere efforts and hard work on this project and that we want and must keep pushing forward. There have been some highs and lows, but thanks to the working together of the board, we have gotten through them. Pres Jason expressed his having been privileged to serve as the district's president

There being no further business, a motion to adjourn by *Scott* *St*, seconded by *Marlin* *Lj*, no further discussion and the meeting adjourned at 20:57.

Respectfully Submitted,  
Lorretta Jangula, Secretary

  
Sec. Lorretta M Jangula

  
Pres. Jason Reitz

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